



GOR 11

13th international conference
GENERAL ONLINE RESEARCH 2011

March 14-16, 2011 in Düsseldorf

**Information for authors:
Paper presentations and Posters**

Dear author,

Please keep this briefing available. It contains important information you will need for preparing your presentation and/or Poster at GOR 11.

Please note that the GENERAL ONLINE RESEARCH is organized online. This means that you will receive all material – including your invoice and your admission ticket – via e-mail or download at the GOR homepage or Conftool.

Thus, it is crucial that we always have your current e-mail address.
Thank you very much for your help!

If you have further questions please do not hesitate to contact us.

We are looking forward to meeting you in Düsseldorf!
Your DGOF-team

 **Until January 31st / March 1st**

All visitors and participants of the GOR need to register through our Conftool. This registration is the confirmation that you will attend GOR. First named authors of the GOR get an allowance on the conference fee. The rebate is not valid for co-authors. Co-authors should register as regular visitors.

Registration deadline

To allow for a mention in the conference program, first authors must register by January 31st. The deadline for poster presenters is March 1st 2011.

Discounts

- As a DGOF member you get a discount. Thus, DGOF members pay only 100 EUR.
- The early registration discount for first authors is 180 EUR and is valid for registration until January 31st 2011.

Together with your conference registration you can also book attendance of a workshop. Please note that for workshop attendance pre-registration is necessary.

Your invoice and your GOR 11 ticket – two different PDF files

After your registration through our conference tool you will get your invoice via PDF file. Please pay your conference fee within 11 days (receipt of payment in our account). Your ticket is valid for the conference and – if booked – for the workshops. You will find details about benefits, money transfer and terms and conditions at the registration page.

Refund of fees

Cancellation of registration for the conference is free of charge until January 31st, 2011. For later cancellations we have to bill the full price.

 **Until February 7th, 2011**

Please note: The abstract that you have submitted will appear exactly in the same format in the abstracts reader. For this reason we ask you kindly to check your abstract and your personal co-ordinates for the conference print-outs at

<http://conftool.gor.de/conftool11/index.php?page=index>

Please keep in mind that you are responsible for the accuracy of your abstract in form and content:

Please make sure the following details are correct:

Mandatory:

- ☒ Author(s): The name format has to comply with conventions mentioned in the Conftool, e.g., Leon Festinger(1), Karl R. Popper(2), James Coleman(1,2).
- ☒ Do not capitalize the entire title. Capitalize the first letter of significant words only, i.e. do not capitalize words such as *and*, *to*, *of*, *in*, etc. as mentioned in the information on your submission.
- ☒ Do not use empty lines or double spaces within your abstract and title, e.g. in the end of our abstract.
- ☒ To begin a new paragraph use only one hit on the RETURN key.
- ☒ Do not provide author name, additional author information in the abstract field.
- ☒ Correct your spelling.
- ☒ Do we have the title of your presentation?
- ☒ The abstract should follow a formal structure and the following keywords should be included in the abstract:
 - (a) Relevance & Research Question
 - (b) Methods & Data
 - (c) Results
 - (d) Added Value

Voluntary:

- ☒ Did you mention all of your co-authors?
- ☒ Do you want to name their affiliation?
- ☒ Do you want to publish their e-mail addresses?
- ☒ Do you like to publish additional contact data of you and your co-authors (URLs, telephone numbers)?

 **Until March 1st, 2011**

Your presentation

For your oral presentation the usual GOR guidelines apply:

- Length max. 15 minutes plus max. 5 minutes of discussion.
- The slides have to be in English.
- The presentation language is English.

Several presentations will be joined into one **session**. Each session is chaired by a person who facilitates the discussion of the single contributions within this session. The names of the session chairs will be announced shortly before the conference. You will find the number of "your" session when the final program is published. We recommend that you keep in mind or note down your session number. You will find the room number of your session signposted at the conference site.

Please note that program modifications are possible at any time. Make sure to check the slot of your presentation (again) shortly before the conference begins on www.gor.de.

Your slides

The slides have to be uploaded via our Conftool before the conference. Thus, you will find your file(s) already when you come to Düsseldorf.

Thus, it is necessary to send us your slides in the final version until March 1st, 2011.

Upload your slides via the Conftool:

- Name your file(s) as follows: lastname_firstname_Title_of_Presentation.
- Use one of the formats: The following file extensions are allowed: pdf, doc, docx, ppt, pps, zip.
- The maximum file size allowed is 11 MB.

Until March 1st, 2011

Posters offer a nice opportunity to get in touch with people who share research interests. Use this opportunity to explain your poster! Start a conversation! Posters can be more effective than giving a talk. Please note that program modifications are possible at any time. Please keep yourself up-to-date about the program at www.gor.de.

Upload your poster

Your poster has to be uploaded via our Conftool until March 1st, 2011 (“Upload final”).

- Name your file(s) as follows: lastname_firstname_Title_of_Presentation.
- Use one of the formats: The following file extensions are allowed: pdf, doc, docx, ppt, pps, zip.
- The maximum file size allowed is 10MB.

The poster format

The poster format has to be DIN A 0 (84.10 cm x 118.90 cm) and has to be upright.

You can find important information for your stay in Düsseldorf on <http://www.gor.de/gor11/travel.php>.

There, you can also find information on hotels and we advise you to book a room as soon as possible in case you need one.

The workshops as well as the conference will take place at Düsseldorf University.

Address:

Heinrich-Heine-Universität Düsseldorf
Universitätsstr. 150
40225 Düsseldorf

Would you like to meet other authors and get in touch with your audience?

If you like we can publish your mobile number in the abstracts reader.

You need Internet access?

WLAN will be available for all participants. You will find the details for the internet access in your conference bag.

You need electricity?

Electricity will be available at several places.

Do you have any questions?

During the conference all questions can be directed to our staff at the conference registration desk.



Contact details:

Prof. Dr. Martin Welker (Chair of the board)
Birgit Bujard (Office)

German Society for Online Research (Deutsche Gesellschaft für Online Forschung –
DGOF e.V.)

c/o Skopos GmbH & Co. KG
Hans-Boeckler-Str. 163
D – 50354 Huerth

office@dgof.de

Tel.: (+49) – 2233 – 99 88 220

Fax: (+49) – 2233 – 99 88 111 (attn. Birgit Bujard/DGOF)

<http://www.dgof.de>

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