



GOR

SPEAKER

10-11 SEPTEMBER 2020

100% ONLINE



How to prepare a video for GOR 20

At the virtual GOR 20 conference, all presentations will be accessible to the conference participants as videos on-demand and during live sessions. This allows participants to watch as many presentations as often as they want, when they want, during and within 30 days after the conference.

As a presenting author, you will need to prepare a 15-minute recorded presentation and deliver the video to us in advance (no later than 1 September 2020) so that we can make it available on the conference platform for all conference attendees. The following guide provides you with information regarding how you can prepare a presentation for the virtual conference.

Preparing your presentation

Although it is not mandatory, we highly recommend that you base your presentation on visual support (e.g., slides) that helps your audience visualize and follow your line of thought. The content of the presentation should reflect what is written in the abstract accepted for GOR 20. When preparing your presentation, please consider the following format and technical requirements.

- Maximum length of the video: 15 minutes
- Preferred slide format: 16:9
- Accepted video formats: MP4, MPEG4, and MOV

While we encourage all presenters to record themselves during the presentation so that you are visible in the video, you can, of course, opt to record the audio without using your camera.

Recording of the video

You are free to use the software of your choice when preparing the video. Two popular options are [combining audio/video with a PowerPoint](#) and [recording via Zoom while sharing your screen](#). To create a high quality video presentation that the conference participants will enjoy, please consider doing the following:

- If choosing to record with your camera on,
 - stand or sit in front of a neutral background.
 - clean the camera lens of your computer before starting to record.
 - make sure the room is well-lit with light (preferably day-light) in front of you.

- If possible, use earphones with a microphone to make sure the audio is recorded with the best quality.
- Record the presentation in a quiet room.

Naming your video file

To help us facilitate the processing of submitted videos, please use the following name convention for your video: 'last-name-of-presenting-author_contribution-ID.format', for example 'maier_123.mp4'. You can find the contribution ID when you log in into the [GOR 20 Conftool](#) (under Your submissions) as well as in the email notifying you about the video recording.

Uploading of the video

Once you have recorded your 15-minute video, please upload the MP4, MPEG4, or MOV file to our server (see detailed description on [How to upload a video](#)). **Deadline for uploading videos is 1 September 2020**, and videos submitted later might not be presented at the conference. Once you upload the video, we will double-check the video and audio quality, and we will get back to you if there are any issues. Changes to the video will not be possible once the video is uploaded.

Presentation videos will be made available to all registered GOR 20 participants throughout the conference via “unlisted” YouTube links on the conference platform (“unlisted” means that only people who know the link can watch the video). This allows participants to watch as many presentations as often as they want, when they want, during and within 30 days after the conference.

Copyright

The presenter is and will remain the holder of the copyrights of submitted materials. No rights will be transferred upon submission – not to the conference organizers nor to the virtual conference system. Submitted videos will be available to conference attendees and whomever has a specific link to the presentation, and only for 30 days after the conference.

If you have any further questions regarding the preparation of your presentation video, please contact us at programme@gor.de.